



STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
July 8, 2016

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m., on Friday, May 20, 2016, at the University of Tulsa, Heritage Room in Collins Hall, 800 South Tucker, Tulsa, OK.

In attendance were: R. Hand, Ph.D., Chair of the Board; P. Fischer, Ph.D., Vice-Chair of the Board; S. Roberson, Ph.D., Member of the Board; S. Howard, Ph.D., Member of the Board; K. Ward, Ph.D., Member of the Board; B. Harris, Member of the Board; T. O'Connor, Member of the Board; J. Shirley, Assistant Attorney General; T. Rose, Executive Officer of the Board.

Announcement and Introduction:

Dr. Hand announced that a quorum was present to conduct business. He confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:

Dr. Hand announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Minutes:

The Board reviewed the minutes of the May 20, 2016 meeting presented by Ms. Rose. Amendments were presented by Dr. Fischer. *Dr. Howard made a motion to approve the minutes of the May 20, 2016 meeting as amended. Dr. Roberson seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.*

Status of Current Request for Inquiries:

Ms. Rose provided status updates on the following:

RFI 16-1; the investigation is pending.

RFI 16-2; an investigator has been appointed.

RFI 16-3; an investigator has been appointed.

RFI 16-4; an investigator has been appointed.

RFI 16-5; an investigator has been appointed.

Probable Cause Committee Summaries and Recommendations to the Board:

RFI 15-5; Mr. Shirley presented the Probable Cause Committee recommendation. The recommendation of the Committee is to postpone the decision of whether to recommend that the Board file a complaint, and allow the psychologist to complete a tutorial. The Committee members cited the following possible violations: APA Ethical Principles of Psychologists and Code of Conduct: 2.01, 2.04, 3.04, 3.05, and 9.01; ASPPB Code of Conduct III: (F)(8). Upon completion of the tutorial, the Probable Cause

Committee will review the report and make a new recommendation to the Board. *Dr. Howard made a motion to accept the recommendation. Mr. O'Connor seconded the motion and the motion passed. Fischer, Howard, Ward, O'Connor, Harris and Hand voted for the motion. As a member of the Probable Cause Committee, Roberson recused.*

RFI 15-6; Mr. Shirley presented the Probable Cause Committee recommendation. After review of all the facts and circumstances regarding the inquiry, the committee found the following possible ethical violations: APA Ethical Principles of Psychologists and Code of Conduct: 2.04, 3.05, 3.05, 3.06, 3.07, 3.10, 5.01(b), 9.01; ASPPB Code of Conduct III: (A)(6); (B)(2)(a); (I)(3). The recommendation of the Committee, based on the findings, is to file a formal Board Complaint. *Dr. Roberson made a motion to accept the recommendation. Dr. Ward seconded the motion and the motion passed. Fischer, Ward, Roberson, O'Connor, Harris and Hand voted for the motion. As a member of the Probable Cause Committee, Howard recused.*

RFI 16-6; Dr. Hand and Mr. Shirley reported that based on an informal interview with the psychologist and a careful review of the facts of the case, it was determined that the facts and evidence in this matter did not reach the legal threshold necessary to warrant the board taking formal action. The recommendation is to dismiss RFI 16-6 and send an educational letter to the psychologist. *Mr. Harris made a motion to accept the recommendation. Dr. Fischer seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor and Harris voted for the motion. As a participant of the informal meeting, Hand recused.*

Attorney General Opinion 2016-325A:

The Board reviewed Attorney General Opinion 2016-325A; regarding John Schoell, Ph.D. BC 15-3 Consent Order.

Supervisor selection for complaints and request for inquiries:

Ms. Rose requested that the list of potential supervisors, for complaint related issues, be established with the involvement of probable cause committee members.

Dr. Roberson made a motion to send an email to all psychologists requesting persons interested in providing supervision of psychologists fulfilling the requirements of a consent order or tutorial. They will need to submit their name, particular area of expertise and experience in supervision to the board office. This list will be used in the selection of a supervisor for complaint related issues, with the involvement of probable cause committee members. Dr. Howard seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.

List of approved Continuing Professional Education Recognized Sponsors:

At the May 20, 2016 meeting, Drs. Roberson and Ward provided information regarding the List of Continuing Professional Education Recognized Sponsors. The Board reviewed the information and made amendments to the list. The motion was made to accept the list as amended and post for public comment.

Board members reviewed the public comments. *Dr. Roberson made a motion to retain the sponsors on the list in which comments were provided and approve the list. Mr. Harris seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.*

Association of State and Provincial Psychology Boards (ASPPB) new Examination – the Examination for Professional Practice in Psychology Step 2 (EPPP Step 2):

Board members reviewed information regarding the EPPP Step 2. *No action was taken.*

Association of State and Provincial Psychology Boards (ASPPB) Job Task Analysis Survey:

Board members reviewed a request from ASPPB to forward a Job Task Analysis survey to Oklahoma licensees in efforts to validate the knowledge statements used in the Examination for Professional Practice in Psychology (EPPP) and to validate the competency model that will be used in the development of the EPPP Step 2. *Dr. Ward made a motion to forward the ASPPB Job Task Analysis survey and encourage*

participation on a volunteer basis. Dr. Roberson seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.

Applications approved by the Application Review Committee May – June 2016:

Mr. O'Connor made a motion to ratify the applications approved by the review committee for May - June 2016. Dr. Ward seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.

Submission of Executive Officer's May – June 2016 P-Card Statements:

Mr. Harris made a motion to approve the May - June 2016 P-Card Statement. Dr. Roberson seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.

Oklahoma State Auditor and Inspector's audit for the period of July 1, 2013 through December 31, 2015:

Ms. Rose provided Board members the final audit report provided by the Oklahoma State Auditor and Inspector which included one finding. Board members discussed the recommendation regarding the Segregation of Revenue Duties:

“We recommend an independent party, such as a board member with no receipting responsibilities, perform the duty of randomly reconciling active licensees to supporting bank deposit paperwork. The review should endure the population of active licensees being used for the reconciliation is complete and reliable.”

Mr. O'Connor made a motion to investigate the costs of an independent review and requested Mr. Shirley to research and provide additional options. Dr. Ward seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.

Administrative Issues:

Monthly Budget/Revenue/Expense Report; The Board reviewed the monthly Budget/Revenue/Expense report. Dr. Howard made a motion to accept the report as presented. Dr. Roberson seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.

Annual Performance Review Forms; Board members reviewed the Annual Performance Review form created by Dr. Roberson and Mr. O'Connor. Mr. Harris made a motion to accept the Annual Performance Review form and suggested that, throughout the year, the Board look at identifying key quantitative metrics that can be included in future evaluations. Dr. Howard seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion.

Wall Certificates; Ms. Rose requested the Board consider utilizing digital signatures on the wall certificates. Dr. Roberson made a motion to adopt utilizing digital signatures on the wall certificates. Dr. Ward seconded the motion and the motion passed. Fischer, Howard, Ward, Roberson, O'Connor and Harris voted for the motion. Hand voted against the motion.

Legislative updates; Ms. Rose provided Board members the following updates:

- Rule Changes were approved by the Governor's Declaration on June 9, 2016.
- Rule Changes become effective September 11, 2016.
- Pursuant to Ethics Commission rule changes, Board members are no longer required to submit annual financial statements.

Administrative updates; No administrative updates were provided.

Appointment of Chair and Vice-Chair; Dr. Howard made a motion to appoint Dr. Pamela Fischer as the new Chair of the Board. Dr. Ward seconded the motion and the motion passed. Howard, Ward, Roberson, O'Connor, Harris and Hand voted for the motion. Fischer abstained.

Dr. Howard made a motion to appoint Dr. Shawn Roberson as the new Vice-Chair of the Board. Dr. Ward seconded the motion and the motion passed. Fischer, Howard, Ward, O'Connor, Harris and Hand voted for the motion. Roberson abstained.

Recognition of Dr. Hand and Mr. Harris; Dr. Hand recognized Mr. Harris for his service and contribution as a lay member on the Board.

Dr. Fischer recognized Dr. Hand for his service and contribution as a member and Chair of the Board.

New Business; no new business was addressed.

Adjournment; The meeting adjourned at 11:20 a.m.

Respectfully Submitted,



Teanne Rose
Executive Officer

ATTACHMENT TO THE AGENDA

Oklahoma State Board of Examiners of Psychologists

**Application Review Committee Approvals
May – June 2016**

Psychological Technicians:

Psychologist:	Psychological Technician:
David Hansen, Ph.D.	Heather Ussery
Lori Holmquist-Day, Ph.D.	Heather Diaz
Steven Sternlof, Ph.D.	Kayla Martel

Continuing Professional Education (CPE) Approvals:

Working with Difficult Clients; sponsor: Parkside Psychiatric Hospital and Clinic; 3 CPE hours; June 24, 2016.

Ethical Decision Making in Everyday Practice; sponsor: Parkside Psychiatric Hospital & Clinic; 3 CPE hours; September 9, 2016.

Remove the Desire; Remove the Addiction?; sponsor: Parkside Psychiatric Hospital & Clinic; 3 CPE hours; August 26, 2016.

Ethical and Social Justice Issues when Counseling and Working with Diverse Populations; Sponsor: Hope Springs; 3 CPE hours; August 26, 2016.

Applications of Nonverbal Therapy; Sponsor: Parkside Psychiatric Hospital and Clinic; 3 CPE hours; August 11, 2016.

Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreements Approvals:

Applicant:	Approval for:
Anna Mazur Mosiewicz, Ph.D.	Approval of Postdoc and HSP
Deanna Gallavan, Ph.D.	Approval of Postdoc and HSP
Elizabeth Kendrick, Ph.D.	Approval to sit for Licensure Exams
Leah Marie Jappe-Hall, Ph.D.	Approval for sit for Licensure Exams
Melissa Bernstein, Ph.D.	Approval of Postdoc and HSP
James Stenner, Ph.D.	Approval of Postdoc and HSP
James Bright, Ph.D.	Approval to sit for Licensure Exams and IPUS
Heather Diaz, Psy.D.	Approval to sit for Licensure Exams and PPUS

Licensed Health Service Psychologists March – May 2016:

Cari L. Krawiec, Ph.D.	License # 1262 and HSP 05/04/2016
Melissa Bernstein, Ph.D.	License # 1263 and HSP 06/08/2016